

**LUTHER AREA PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Thursday, May 14, 2026
115 State Street, Luther, MI 49656**

Call to Order: 4:35pm

Members Present: Sue, Donna, Kimberly, Julie, Amanda, Ann

Visitor Comments: None

Approving Agenda: Amanda - motioned. Ann - 2nd

Approve Sec. Minutes: April 2026: Amanda- motioned. Kim - 2nd. All Approved

Treasurer's Report: Amanda - motioned. Sue - 2nd. All Approved.

Librarian's Report: April 2026: Amanda motioned. Kim - 2nd. All approved. * discussion regarding UIA. Baldwin has employees sign a waiver in their contract. *Ask bookkeeper why do we pay and they do not? \$210 vs \$8505.

Old Business: Amand was board approved.

Recognize Ann baker from Sauble Twp. to represent as a Trustee.

We currently have Crystal Flash and need to change by August. Kim will call to eliminate autofill. Fischer Tanks: New 1000 gal - \$4485 and 500 gallon is \$2633.50. They ONLY sell new tanks.

Xerox Contract: \$132.34/mo. plus quarter overcharges. \$243/mo in our average cost

New Contract - \$179/mo. This covers: lease with maintenance, ink and unlimited copies (no over charges). Kim motioned to accept the new Xerox contract. Ann - 2nd. All approved.

Federal/State Taxes: It is not an "all or none" but all do want withdrawals. Kim is requesting everyone to fill out new W4 forms.

Director Laughlin Hours/Library Hours: We currently do not have to cover our Directors insurance if full time. Theresa is asking to bump her to 35-40 hours to meet requirements for a house loan. Increase her house but delete insurance expense. [+10 hrs/wk = extra \$195/wk x 4 wks = \$780/mo gross pay. ~ \$9360/yr]

The committee will analyze the budget to "find money" that could be utilized to support this full time increase. {Eliminating UIA, Cheaper propane} This will be tabled and revisited.

Joel Tracey Foam Party/SRP Kick Off: \$575 from GR. \$302.95 remaining in Gerber. Spend \$273. Motioned by Ann. Amanda - 2nd. All approved.

June Meeting: Tuesday, June 9th at 4:30.

Trustee Comments: Go through the calendar for holidays.

Budget Amendments:

"Letter of Agency for E-Rate Funding year 2027,2028, 2029, 2030, 2031"

\$300/5000 for internet. Renewal of existing service. Amanda motioned. Ann- 2nd. All approved.

Next meeting:

Adjourn: 5:36 Amanda Motioned. Ann - 2nd.