

# Luther Area Library

Board Minutes 12/10/2020

The regular board meeting was called to order by President Lois Langenburg at 4:30 pm.

Present were Lois, Diane, Jan, Donna and Kees. The Director Amy was present. Meeting was conducted on Zoom.

There were no visitors.

**Sect. minutes.** Minutes were reviewed and amended. Lois motioned to pass minutes. Jan second.

**Tres. report.** New flag bought.

\$100 in contest prizes.

\$995.51 in CARES Act Grant for New Chromebooks bought.

Propane filled.

Budget approved.

Motion by Diane, second by Lois.

**Librarians report.** Doing passive programs that allow kids and adults to join while maintaining staying safe.

The overall count is down due to Covid restrictions.

Crafts are ongoing and themed around the holidays.

Gingerbread house planned. Candy guess jar.

We are changing over to the Apollo system from the Verso system

The library wrote a mini grant from MMLL for:

3 new laptops.

External hard drive.

Order new books to fill in series. Jr. Library Guild had a sale of kid's books.

Newsletter is going out.

Discussed possible T-Mobile hotspot. Pathfinder sent info on this.  
Health Dept. has educational materiel kits available.

We continue to discuss, monitor our ability to remain open during the Covid crisis. Staff are doing a great job keeping the library safe and open. We will stay in touch with other libraries and follow recommendations as they apply.

**Old Business.** Reviewed library hours in context of ongoing Covid concerns. Hours will remain the same for next month. Staff are doing a good job of managing safety issues. Diane expressed concerns about contact tracing if there is an issue. Discussed safety and remaining open. We will monitor and adapt as situation calls for. The front step issue was discussed. We are not covered for front ramp issues.

We have new signs (\$32.60) asking kids to not use the front ramp for skateboarding.

ICHAT is slowly moving forward. Fed. ID is required (letter)

Smoke detectors and new EXIT signs are ordered. Kees has agreed to install the smoke detectors.

Library friends will cover the cost.

Exit lights will be installed by electrician, Brian Kanoush.

**New Business.**

Discussed enhancing security of files by getting locking cabinets.

Talked about getting the fireplace inspected.

We will also have the furnace inspected.

Changes to the budget were made.

Increase Receipts, Line 12 Grants from \$4,000 to \$6,500

Increase Expense, Line 19 Grants from \$4,000 to \$6,500

Motion to accept Lois, second Kees

Increase Expense, Line 12 Office by \$2,000  
Decrease Expense, Line 11 Equipment/Verso Server by \$2,000  
Motion to accept Jan, second Lois

Increase Expense, Line 7 Audit by \$250  
Decrease Expense, Line 18 Mid-Michigan Library League/Dues by \$250  
Motion to accept Lois, second Kees

Increase Expense, Line 13 IRWS Blue Bags by \$3,000  
Decrease Expense, Line 14 Shoreline Yellow Bags by \$3,000  
Motion to accept by Lois, second by Kees

Increase Expense, Line 17 Internet/Phone by \$2,000  
Decrease Expense, Line 18 Mid-Michigan Library League/Dues by \$250  
Decrease Expense, Line 10 Education/Travel by \$750  
Decrease Expense, Line 1 IRS Withholdings by \$1,000  
Motion to accept by Kees, second Lois.

Roll call to approve changes to budget.

Lois	Y
Kees	Y
Diane	Y
Jan	Y
Donna	Y

Next mtg will be Jan 14, 2021, Zoom at 4:30 pm  
Mtg. adjourned at 5:50 pm  
Submitted by Kees Frankfort

Luther Area Public Library  
2020-2021 Budget

A	B	C	D	E	F	G	H	I	J	K	L	M	Q
	Luther Area Public Library 2020-2021 Budget												
	General Fund	Original 2020-2021	Amended 2020-2021	April	May	June	July	August	September	October	November	December	Actual Total
1	Receipts												
2	1 Library Millage	\$ 54,000.00	\$ 54,000.00			\$ 54,300.05							\$ 54,300.05
3	2 Local Government Support	\$ 2,500.00	\$ 2,500.00										\$ 2,469.42
4	3 Penal Fines	\$ 18,000.00	\$ 18,000.00										\$ 3,315.24
5	4 State Aid	\$ 2,500.00	\$ 2,500.00			\$ 1,643.52	\$ 1,671.72						\$ 180.00
6	5 Plat Book Sales	\$ 400.00	\$ 400.00							\$ 30.00	\$ 60.00		\$ 180.00
7	6 Shoreline Yellow Bags	\$ 3,000.00	\$ 7,000.00	\$ 149.00	\$ 180.00	\$ 398.00	\$ 308.00	\$ 52.50	\$ 542.00	\$ 150.50	\$ 77.00	\$ 217.00	\$ 2,074.00
8	7 IRWS Blue Bags	\$ 1,200.00	\$ 4,000.00	\$ 365.00	\$ 625.00	\$ 622.50	\$ 476.00	\$ 35.00	\$ 1,021.50	\$ 530.50	\$ 462.50	\$ 1,165.50	\$ 5,303.50
9	8 Copies, Fines, Faxes & Sales	\$ 1,000.00	\$ 1,000.00			\$ 244.50	\$ 90.56	\$ 86.95	\$ 188.40	\$ 87.85	\$ 64.25	\$ 140.40	\$ 902.91
10	9 Donations	\$ 2,000.00	\$ 2,000.00						\$ 6.05	\$ 3.30	\$ 2,671.39		\$ 2,680.74
11	10 Interest/Checking & CD	\$ 100.00	\$ 100.00	\$ 19.35	\$ 19.00	\$ 21.59	\$ 27.94	\$ 29.55	\$ 26.02	\$ 12.22	\$ 11.51	\$ 11.76	\$ 178.94
12	11 Miscellaneous Fundraising	\$ 1,500.00	\$ 1,500.00				\$ 14.00		\$ 11.75	\$ 18.00	\$ 22.35	\$ 17.66	\$ 83.76
13	12 Grants	\$ 3,000.00	\$ 6,500.00				\$ 2,822.00	\$ 1,000.00					\$ 1,305.51
14	<b>Total Receipts</b>	<b>\$ 89,200.00</b>	<b>\$ 99,500.00</b>	<b>\$ 533.35</b>	<b>\$ 824.00</b>	<b>\$ 57,230.16</b>	<b>\$ 27,939.64</b>	<b>\$ 1,204.00</b>	<b>\$ 1,825.72</b>	<b>\$ 832.37</b>	<b>\$ 637.61</b>	<b>\$ 5,589.22</b>	<b>\$ 96,616.07</b>
15	Expenditures												
16	1 IRS Withholding (escrow)	\$ 2,500.00	\$ 1,500.00										\$ -
17	2 IRS Paid	\$ 5,000.00	\$ 5,000.00	\$ 936.20			\$ 444.08			\$ 995.82			\$ 2,376.10
18	3 Wages	\$ 32,000.00	\$ 32,000.00	\$ 1,348.12	\$ 2,176.55	\$ 1,910.08	\$ 1,662.75	\$ 1,951.80	\$ 2,295.26	\$ 3,070.88	\$ 2,141.23	\$ 2,639.95	\$ 19,196.62
19	4 UA	\$ 400.00	\$ 400.00	\$ 4.00	\$ 0.49		\$ 3.00			\$ 4.00			\$ 11.49
20	5 Books & Movies	\$ 4,000.00	\$ 3,000.00	\$ 1,173.96	\$ 300.00					\$ 82.29	\$ 72.38		\$ 1,628.63
21	6 Supplies	\$ 900.00	\$ 900.00						\$ 18.00		\$ 14.83		\$ 32.83
22	7 Audit	\$ 4,200.00	\$ 4,150.00					\$ 3,900.00			\$ 250.00		\$ 4,150.00
23	8 Utilities	\$ 5,000.00	\$ 5,000.00	\$ 444.00	\$ 98.80	\$ 432.89	\$ 203.98	\$ 222.88	\$ 182.64	\$ 125.64	\$ 488.78	\$ 407.47	\$ 2,607.08
24	9 Building Insurance	\$ 1,500.00	\$ 1,500.00										\$ -
25	10 Education/Travel	\$ 1,000.00	\$ 250.00										\$ -
26	11 Equipment/Verso Server	\$ 6,000.00	\$ 4,000.00						\$ 2,527.34				\$ 2,527.34
27	12 Office	\$ 1,500.00	\$ 3,500.00	\$ 172.89	\$ 113.64	\$ 262.78	\$ 194.50	\$ 426.18	\$ 266.38	\$ 380.81	\$ 232.98	\$ 173.87	\$ 2,224.03
28	13 IRWS Blue Bags	\$ 1,600.00	\$ 7,000.00	\$ 460.00	\$ 460.00	\$ 920.00		\$ 460.00	\$ 460.00	\$ 460.00	\$ 920.00	\$ 920.00	\$ 5,060.00
29	14 Shoreline Yellow Bags	\$ 3,000.00	\$ 4,000.00				\$ 831.25			\$ 831.25			\$ 1,662.50
30	15 Plat Books	\$ 750.00	\$ 750.00										\$ -
31	16 Building Maintenance	\$ 4,000.00	\$ 5,000.00	\$ 1,912.04	\$ 1,862.42	\$ 141.50	\$ 49.04	\$ 10.05	\$ 94.04	\$ 57.50	\$ 138.08	\$ 244.03	\$ 4,508.70
32	17 Internet/Phone	\$ 3,000.00	\$ 5,000.00	\$ 196.06	\$ 1,709.90		\$ 596.60	\$ 236.62	\$ 259.91	\$ 519.02	\$ 238.00	\$ 223.22	\$ 3,979.33
33	18 Mid Michigan Library League/Dues	\$ 2,500.00	\$ 2,000.00			\$ 953.76	\$ 835.86		\$ 200.00				\$ 1,989.62
34	19 Grant Expenditures	\$ 3,000.00	\$ 6,500.00	\$ 124.49		\$ 368.24	\$ 1,131.00	\$ 1,263.41		\$ 290.00	\$ 1,155.31		\$ 4,332.45
35	20 Misc	\$ 1,100.00	\$ 1,100.00		\$ 58.29	\$ 164.66	\$ 50.00			\$ 19.70	\$ 107.92	\$ 18.00	\$ 418.57
36	<b>Total Expenditures</b>	<b>\$ 82,950.00</b>	<b>\$ 92,550.00</b>	<b>\$ 6,771.76</b>	<b>\$ 6,780.09</b>	<b>\$ 5,153.91</b>	<b>\$ 6,002.06</b>	<b>\$ 8,470.94</b>	<b>\$ 6,303.57</b>	<b>\$ 6,836.91</b>	<b>\$ 5,759.51</b>	<b>\$ 4,626.54</b>	<b>\$ 56,705.29</b>
37	Beginning Checking Balance			\$ 132,816.01	\$ 126,577.60	\$ 120,621.51	\$ 172,697.76	\$ 194,635.34	\$ 187,368.40	\$ 182,890.55	\$ 176,886.01	\$ 171,764.11	
38	Ending Checking Balance			\$ 126,577.60	\$ 120,621.51	\$ 172,697.76	\$ 194,635.34	\$ 187,368.40	\$ 182,890.55	\$ 176,886.01	\$ 171,764.11	\$ 172,726.79	
39	Transfer In/Out CD												
40	CD Balance			\$ 33,544.05	\$ 33,544.05	\$ 33,544.05	\$ 34,279.67	\$ 34,279.67	\$ 34,279.67	\$ 34,279.67	\$ 34,279.67	\$ 34,279.67	\$ 34,381.79
41	Total Ending Balance			\$ 160,121.65	\$ 154,165.56	\$ 206,241.81	\$ 228,915.01	\$ 221,648.07	\$ 217,170.22	\$ 211,165.68	\$ 206,043.78	\$ 207,108.58	
42	Total Gross Wages			\$ 1,379.80	\$ 2,356.85	\$ 2,068.33	\$ 1,800.50	\$ 2,193.48	\$ 2,514.63	\$ 3,325.80	\$ 2,318.60	\$ 2,778.65	
43	Employee paid to IRS (Matching for Escrow)			\$ 105.56	\$ 178.30	\$ 158.25	\$ 137.75	\$ 167.80	\$ 192.37	\$ 254.01	\$ 177.37	\$ 212.58	

# Luther Area Public Library

12/1/20 thru 12/31/20

Check balance 12/1/20

\$171,764.11

## Income

12/2	Y bags - 45 B bags - 730.	775.00	
12/4	cp - 15.50 bk - 1.00 fd - 1.00 Y bags 105.00 B bags 75.00	197.50	
12/9	Trimberger don. Goetz don.	250.00	
12/14	St of Mi Cares Act (Grant)	1305.51	
12/16	fd - .50 Y bgs - 13.00 B bgs - 117.50	136.00	
12/16	Boosters (donation)	321.39	
12/18	Bbags	233.00	
12/21	Workers Comp fund (Refund) <del>(divd)</del>	13.00	
12/21	M. & C Gray don.	100.00	
12/21	Hansen Family Trust don	2000.00	
12/18	cp - 32.65 fax - .50 bks - 14.50 fd - 7.00 Y bags 42.00 B bags 10.00	106.65	
12/23	cp - 3.75 plat bk - 60.00 bk - 2.00 Y bags - 7.00 fd - 62.00	134.75	
12/29	Amazon (Book refund)	4.66	
12/31	LOS B - interest	11.76	
		<u>5589.22</u>	+ 5589.22

## expense

#5110	12/7	CLS (rugs)	49.04
11	12/11	A. Shank 47 hr (587.50 - 36.43 - 8.52)	542.55
12	12/11	J. Lucas 33 hr (363 - 22.51 - 5.26) 30	335.23
			<u>926.82</u>

5113	12/11	S. Hillman	350.93
		38 hr (380 - 23.56 - 5.51)	
14	12/11	D. Long	73.88
		Dec. meet. (80 - 4.96 - 1.16)	
15	12/11	D. Long (per auditor)	73.88
		Aug. meet. (deductions were pd. to IRS in Sept.)	
16	12/11	M. Lucas (shovel snow)	10.00
17		OPEN for Positive Chimney	
18	12/16	Xerox (copier)	122.98
19	12/16	IRWS (Blue bags)	460.00
20	12/16	A. Shank (postage)	3.33
21	12/16	LOSB (safety box)	18.00
22	12/24	A. Shank	588.73
		43 hr (537.50 - 33.33 - 7.79)	
		100 (Xmas - 100 - 6.20 - 1.45)	
23	12/24	J. Lucas	361.09
		31 hr (341 - 21.14 - 4.94)	
		50 (Xmas - 50 - 3.10 - .73)	
24	12/24	S. Hillman	313.66
		28 hr (280 - 17.36 - 4.06)	
		1 hr clean (9.65 - .60 - .14)	
		50 Xmas (50 - 3.10 - .73)	
25	12/24	ATT	223.22
26	12/28	IRWS (bags)	460.00
27	12/28	Consumers	155.78
			<u>4142.30</u>

- 4142.30

Expenses

Debits

			-4142.30
12/08	Smartsign (porch sign)	32.60	
12/11	Amazon (filters detectors)	152.39	
12/23	Crystal Flash (Propane)	251.69	
12/30	Office Max (office)	47.56	
		<u>484.24</u>	-484.24

- \$4626.54

Checking Balance 12/31/20 \$172,726.79 \*

CD 16253		5,190.73
16601	cashed and now # 17571 for 15 months at .2%	10,273.37
16847		10,488.42
16889		<u>8,429.27</u>
		\$34,381.79 *

total assets 12/31/20 207,108.58 \*

Donna Long  
Treasurer

LIBRARIAN'S REPORT - 2020-2021	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Adult Attendance	0	0	80	186	197	198	213	154	167				1195
Children Attendance	0	0	23	99	75	78	84	109	89				557
Total Attendance	0	0	103	285	272	276	297	263	256				1752
Story Hour Attendance - Kids	0	0	0	0	0	0	0	0	0				0
Story Hour Attendance - Adults	0	0	0	0	0	0	0	0	0				0
Movie Program - Adults	0	0	0	0	0	0	0	0	0				0
Movie Program- Kids	0	0	0	0	0	0	0	0	0				0
Craft Club	0	0	0	0	0	0	0	0	0				0
Summer Reading Program - Kids	0	0	0	45	0	0	0	0	0				45
Summer Reading Program - Adults	0	0	0	0	0	0	0	0	0				0
Summer Reading Program--Extra People	0	0	0	0	0	0	0	0	0				0
Special Program - All ages	0	0	0	0	0	0	98	15	72				185
Passive Library Programs - Adults						12	0	0	8				20
Passive Library Programs - Kids						17	0	19	9				45
Adult Books Loaned	0	0	64	118	86	57	106	116	81				628
Children Books Loaned	0	0	21	71	64	73	71	73	82				455
Music CDs, DVD's and Video's Loaned	0	0	25	125	252	251	262	236	234				1385
E-Book Used	39	43	20	58	62	53	80	73	86				514
Computer Use	0	0	0	40	51	71	50	37	28				277
Laptop/wifi Use	0	0	27	39	52	61	72	53	46				350
New Registers	0	0	3	1	3	2	2	1	5				17
Books/DVD/Tapes Etc. Added	0	0	41	57	98	73	10	57	68				404
Mel-cat Borrowed - in	0	0	0	0	14	9	14	7	7				51
Mel-cat Loaned - out	0	0	0	0	22	34	40	32	23				151



**Sentry® Safe Fire/Water Chest Item # 1209826**

•17 Cu.ft.



\$45.99 / each  
Free delivery  
Next Business Day Delivery Available  
Free Store Pickup in 1 Hour ⓘ  
Sold in stores  
Check your store availability



**Description**

---

## Sentry® Safe Fire/Waterproof Chest, 0.28 Cu Ft, Gray Item # 4602905

\$49.99 each (Reg)  
\$34.99 Sale (Save \$15)  
Free delivery  
Next Business Day Delivery Available  
Free Store Pickup in 1 Hour ⓘ  
Sold in stores  
Check your store availability

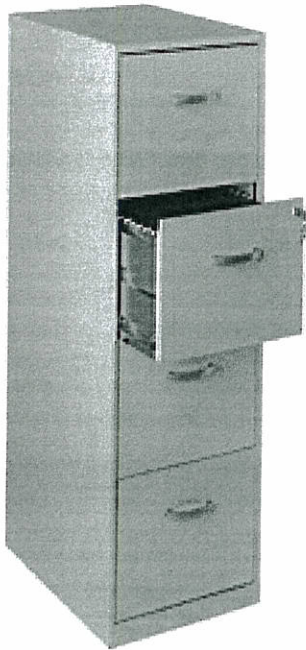
---



---

### Description

**Realspace® 18"D Vertical 4-Drawer File Cabinet, Metal, Stone Item # 940476**



\$169.99 / each  
Free delivery  
Next Business Day Delivery Available  
Free Store Pickup in 1 Hour ⓘ  
Sold in stores  
Check your store availability

**Save \$50 on your purchase of \$150 or more**  
with the Office Depot OfficeMax Business Card.  
[Learn More](#)

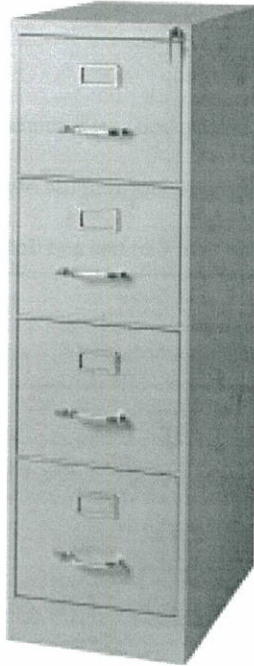
Also available in

14 1/4" w x 18" d x 46 3/8" h



**Description**

**Realspace® 22"D Vertical 4-Drawer File Cabinet, Metal, Putty Item # 604757**

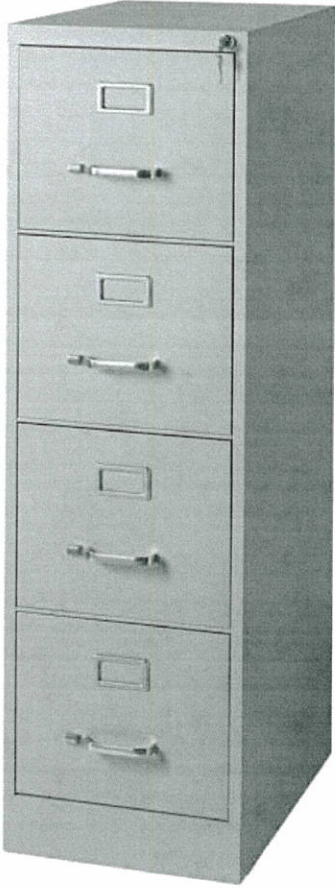


\$229.99 each (Reg)  
\$189.99 Sale (Save \$40)  
Free delivery  
Delivery date provided at checkout ⓘ  
Free Store Pickup in 1 Hour ⓘ  
Sold in stores  
Check your store availability

**Save \$50 on your purchase of \$150 or more**  
with the Office Depot OfficeMax Business Card.  
Learn More

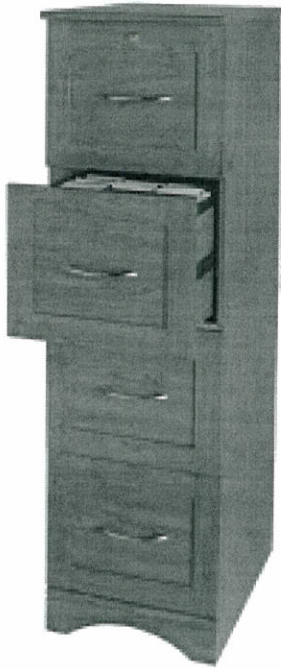
Also available in

15" w x 22" d x 52" h



**Description**

**Realspace® Pelingo 22"D 4-Drawer Letter/Legal Vertical File Cabinet, Gray Item # 137519**



\$149.99 each (Reg)  
\$129.99 Sale (Save \$20)  
Free delivery  
Delivery date provided at checkout ⓘ  
Free Store Pickup in 1 Hour Save 5% ⓘ  
Sold in stores  
Check your store availability

Also available in

15 5/8" w x 21 13/16" d x 54" h



**Description**



# CREDIT MEMO

F.E.I. NO. 38-2210993

LIBRARY NO. 61-512-132

DATE	CREDIT MEMO NO.
07/29/2020	744

**SERVICE FOR:**

Luther Area Public Library  
 115 State St  
 Luther MI 49656

Merit Contact Email	Merit Contact Phone
accountsreceivable@merit.edu	734-527-5774

ITEM DESCRIPTION	AMOUNT
USF Discount - USF Credit 07/01/20 - 06/30/21: USF SUBTOTAL \$6,090.00 FRN 2099015953, 471# 201012703, DISCOUNT 80%, up to CAP \$4,872.00  To receive this USF discount, you must file a Form 486. After you have filed the Form 486 with USAC, Merit will invoice USAC on your behalf for the discounted amount. Merit will notify you if payment is not received from USAC to make other payment arrangements. (07/01/2020 - 06/30/2021)	\$4,872.00

APPLIED TO	AMOUNT APPLIED	AMOUNT DUE
INV88270	\$4,872.00	\$1,218.00

	<b>Total</b>	<b>\$4,872.00</b>
	<b>Applied Credits</b>	<b>\$4,872.00</b>
	<b>Unapplied Credits</b>	<b>\$0.00</b>



Merit Network Service Agreement Schedule

Merit Network, Inc.  
 880 Technology Drive, Suite B  
 Ann Arbor, MI 48108-8963  
 1.734-527-5700 1.734-527-4125  
 www.merit.edu

Merit Internet Service Agreement Number: [REDACTED]

Internet Access Quote

November 20, 2020

Prepared For:  
 Amy Shank  
 Luther Area Public Library  
 115 State Street  
 Luther, MI 49656

Provided By:  
 John Winfrey  
 734-649-8968  
 johnwin@merit.edu

Select One →		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		
		1-Yr Contract		2-Yr Contract		3-Yr Contract		5-Yr Contract		
		One-time	Recurring	One-time	Recurring	One-time	Recurring	One-time	Recurring	
X	1 Gbps Fiber Connection	Merit Setup & Installation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Telco Installation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Annual Contracted Bandwidth		\$3,840		\$3,600		\$3,420	\$3,240	
	50 Mbps Total Bandwidth	Annual Access Fee		\$2,250		\$2,250		\$2,250	\$2,250	
		Additional Services		\$0		\$0		\$0	\$0	
		Annual Totals	\$0	\$6,090	\$0	\$5,850	\$0	\$5,670	\$0	\$5,490
		MRC (for comparison)		\$508		\$488		\$473		\$458
		Total First Year Cost	\$6,090	\$5,850	\$5,670	\$5,490				
		Bursting Rate (per Mbps per month)		\$6.40	\$6.00	\$5.70	\$5.40			
	<input type="checkbox"/>	1 Gbps Fiber Connection	Merit Setup & Installation	\$250	\$250	\$250	\$250	\$250	\$250	
		Telco Installation	\$0	\$0	\$0	\$0	\$0	\$0		
		Annual Contracted Bandwidth		\$6,144		\$5,760		\$5,472	\$5,184	
80 Mbps Total Bandwidth		Annual Access Fee		\$2,250		\$2,250		\$2,250	\$2,250	
		Additional Services		\$0		\$0		\$0	\$0	
		Annual Totals	\$250	\$8,394	\$250	\$8,010	\$250	\$7,722	\$250	\$7,434
		MRC (for comparison)		\$700		\$668		\$644		\$620
		Total First Year Cost	\$8,644	\$8,260	\$7,972	\$7,684				
		Bursting Rate (per Mbps per month)		\$6.40	\$6.00	\$5.70	\$5.40			
<input type="checkbox"/>		1 Gbps Fiber Connection	Merit Setup & Installation	\$250	\$250	\$250	\$250	\$250		
		Telco Installation	\$0	\$0	\$0	\$0	\$0			
		Annual Contracted Bandwidth		\$7,680		\$7,200		\$6,840	\$6,480	
	100 Mbps Total Bandwidth	Annual Access Fee		\$2,250		\$2,250		\$2,250	\$2,250	
		Additional Services		\$0		\$0		\$0	\$0	
		Annual Totals	\$250	\$9,930	\$250	\$9,450	\$250	\$9,090	\$250	\$8,730
		MRC (for comparison)		\$828		\$788		\$758		\$728
		Total First Year Cost	\$10,180	\$9,700	\$9,340	\$8,980				
		Bursting Rate (per Mbps per month)		\$6.40	\$6.00	\$5.70	\$5.40			

Preferred Billing Period (e.g. 7/1 - 6/30): \_\_\_\_\_ Invoice Frequency:  Annual  Bi-Annual  Quarterly  Monthly  
 Note: Invoice frequencies other than annual incur a \$25 billing fee per invoice

Burstable Pricing - Burstable bandwidth is measured by the "ave consecutive days in a month. Affiliate pays for the minimum bar charge is calculated as the difference between the specified bar the highest amount used in each of those months would become

1 year	20%	per month	\$101.50
2 yrs			\$97.50
3 yrs			\$91.50

Accepted: \_\_\_\_\_

\_\_\_\_ (Date)

E-Rate Consultant \$300.00



Mid-  
Michigan  
Library  
League

201 N. Mitchell St  
Suite 302  
Cadillac, MI 49601

# Invoice

Date	Invoice #
1/8/2021	12888

<b>Bill To</b>
LUTHER AREA PUBLIC LIBRARY 115 STATE ST. PO BOX 86 LUTHER, MI 49656-0086

<b>Ship To</b>

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net due in 30 days		1/8/2021			

Quantity	Item Code	Description	Price Each	Amount
1	UND	Full year participation in Up North Digital for 2021	843.32	843.32

<b>Phone #</b>
231-775-3037

<b>E-mail</b>
administrator@mml.org

<b>Total</b>	\$843.32
--------------	----------