

**LUTHER AREA PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Thursday, NOVEMBER 9, 2023
115 State Street Luther, MI 49656**

CALL TO ORDER

President Langenburg called the meeting to order at 4:30 p.m.

Present:

| | |
|------------------------|---------------|
| President: | L. Langenburg |
| Vice-President: | J. Trimberger |
| Treasurer: | D. Long |
| Secretary: | K. Goodlein |
| Trustee: | K. Frankfort |
| Director: | A. Shank |

VISITOR COMMENTS

No visitors.

APPROVING AGENDA

Trimberger added *Millage Update* under **Old Business**.

Motion and seconded made by Langenburg and Goodlein to approve the agenda.

Motion CARRIED.

APPROVAL OF MINUTES

Motion and seconded made by Trimberger and Langenburg to approve the regular meeting minutes of October 12, 2023. **Motion CARRIED.**

TREASURER'S REPORT

Motion and seconded made by Langenburg and Frankfort to approve the October 2023 Treasurer's Report as presented. **Motion CARRIED.**

LIBRARIAN'S REPORT

Director Shank confirmed her written report and added the following:

- The hiring process for the Clerk's position was put on hold.
- They are having computer problems again with *MelCat* and *Apollo*.

Motion and seconded by Trimberger and Frankfort to approve the Librarian's Report.
Motion CARRIED.

OLD BUSINESS

BUILDING MAINTENANCE

- a. **Flagpole** - The flagpole will be installed in the near future.
- b. **Picnic Table** – Frankfort made a temporary fix.
- c. **Front Exit Door Doesn't Shut on Own** – Shank will adjust the tension bar.
- d. **Doors Painted** – Tabled until Spring.
- e. **Gutters – Front Windows** – Tabled until Spring.

Hotspot Funding – Grant funding will end in December. We have 6 currently but not all are being used. Decided to fund 4 at \$39.99/month each (public sector pricing) through NAFPO. No contract is required.

Winter Open Hours – Beginning Dec. 1st, the library will be closed on Thursdays.

Millage Update – The Library Services Contract has been approved.

NEW BUSINESS

Thanksgiving – Friday, November 24th Closed – Approved.

Pump Septic Tank – Shank will call Fisher Micro Septic Services to pump the tank.

TRUSTEE COMMENTS

None.

BUDGET AMENDMENTS

None.

NEXT MEETING DATE

December 14, 2023, at 4:30 p.m.

ADJOURNMENT

President Langenburg adjourned the meeting at 5:14 p.m.

Karin Goodlein, Secretary