

**Luther Area Public Library  
Board Meeting Agenda  
July 13, 2023 @ 4:30 p.m.**

**Call to Order: Members Present:**

**Visitor Comments:**

**Approving Agenda:**

**Approve Secretary's Minutes:** June 2023

**Treasurer's Report:** June 2023

**Librarian's Report:** June 2023

Luther Days Book Sale

2021	\$268
2022	\$680.10
2023	\$812.73

**Old Business:**

Building Maintenance

Flag pole

Garden

Door Locks

Dumb waiter/Chairlift

**New Business:**

E-Rates – Elite Funds services, billing approval, for \$325

Sunshine Carpet Cleaning for \$300 approval

Lake County Chamber of Commerce Membership

Unattended Children Policy and Patron Code of Conduct for a child

Sign: Children 5 and under accompanied by person over 12

Policy: Children 8 and under accompanied by person over 14

Clare Membiela, of the Library of Michigan, about legal issues

Winter Library Hours after Labor Day

**Trustee Comments:**

**Budget Amendments:**

Fremont Area Community Foundation Endowment check:

Increase Receipts, Spreadsheet Line 16 Grants/Endowment by \$1,000

Increase Expenditures, Spreadsheet Line 40 Programming/Misc by \$1,000

SRP and Movie Grant checks:

Increase Receipts, Spreadsheet Line 16 Grants/Endowment by \$4,250

Increase Expenditures, Spreadsheet Line 39 Grant Expenditures by \$4,250

NOTE: Director Shank wanted it noted in regards to the Budget Spreadsheet, that the totals will be off due to the Bank Correction total, an error of \$.25. Director Shank made a mistake, and forgot to make the deposit slip, when depositing the money. Both, A. Shank and T. Laughlin count the money before a deposit is made. She will check with the bank about the mistake. The Budget Spreadsheet will reflect the sum total of \$185.40, the sum of the items on Treasurer D. Long's report. Corrections to spreadsheet will be made, if needed, after talking with the bank.

**Next meeting:** August 10, 2023 at 4:30 p.m.

**Adjourn:**