

**LUTHER AREA PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Thursday, MARCH 9, 2023
115 State Street
Luther, MI 49656**

CALL TO ORDER

President Langenburg called the meeting to order at 4:30 p.m.

Present:

President: L. Langenburg
Treasurer: D. Long
Secretary: K. Goodlein
Trustee: K. Frankfort
Director: A. Shank

Absent:

Vice-President: J. Trimberger

VISITOR COMMENTS

No visitors.

APPROVING AGENDA

Goodlein added *Consider a Request for Approval of a Resolution to Indemnify And Hold Harmless From Civil Liability Claims And Judgments Board Members/Officers, Employees, And Volunteers When Acting In Good Faith And On Behalf Of The Luther Area Public Library* under **New Business**. Langenburg approved this addition to the agenda.

APPROVAL OF MINUTES

Motion and seconded made by Langenburg and Frankfort to approve the regular meeting minutes of January 12, 2023. **Motion CARRIED. [February meeting cancelled due to weather].**

TREASURER'S REPORT

Motion and seconded made by Langenburg and Goodlein to approve the January 2023 Treasurer's Report as presented. **Motion CARRIED.**

Motion and seconded made by Goodlein and Langenburg to approve the February 2023 Treasurer's Report as presented. **Motion CARRIED.**

LIBRARIAN'S REPORT

Director Shank confirmed her written report and added the following:

- They continue taking inventory.
- Nine people were interviewed for the Clerk's position. Marcella Leusby was selected and will start Monday, March 13.
- They are trying to get more volunteers to work in the library.
- She wrote some grants.
- The Librarian has some programming ideas to get more people into the library.
- Jennie Edstrom from the Osceola County EMS agreed to do the CPR class.
- Knitting class dates are set.
- She still must visit several townships to discuss how the library can better serve their residents.

Motion and seconded by Langenburg and Frankfort to approve the Librarian's Report. **Motion CARRIED.**

OLD BUSINESS

BUILDING MAINTENANCE

- a. **Sign above front entrance needs repair** – Dennis Karczynski is on a committee using a Covid grant to renovate the park. He picked up five (5) signs from Northwoods Sign Shop in Ludington for a project and offered to get a quote to replace the sign. Reviewed quote. Director Shank will get clarification on terms. We want the sign to be the same size and the same colors. The border pieces will be re-used so the sign will go back in the same spot. Their employees will both remove and re-install the sign. Motion and seconded by Langenburg and Goodlein that we approve the price of \$546.46 (Option B) if the above terms are met.
Roll Call Vote: **(4) AYES** – Frankfort, Goodlein, Langenburg, Long
 (0) NAYS
 Motion CARRIED.
- b. **Doors and doorknobs/Locks**– Bernie from Bernie's Lock Shop in Tustin fixed the door. He will install new knobs/handles on the front doors. He can re-key all the doors to one key for \$80.00. Board approved. Director Shank will update the Key Policy and present it next month for approval.
- c. **Flagpole** – We will leave it until next month.

- d. **Lights** – We need to find a new installer for the fixtures. Must be licensed and insured. Director Shank will get a quote from Advanced Mechanical, our HVAC contractor.
- e. **Directors and Officers Liability Insurance** – Discussion. Motion and seconded by Frankfort and Goodlein to choose the \$1,000,000.00 policy for Directors and Officers (D&O) Liability Coverage with the Shared Limit Option for both D&O insurance and Employment Practices Liability (EPL) insurance with a premium of \$868.00. Director Shank will call Mark Cole and let him know.

NEW BUSINESS

- a. **Proposed 2023-2024 Budget.** Director Shank presented the Budget. Date at top will be corrected to 2023-2024. Change the name of Line 9 to Building Insurance/D&O Liability. Increase the amount in Line 9 to \$2500.00. Decrease the amount in Line 5 (Books & Movies) to \$5400.00. Motion and seconded by Langenburg and Frankfort to accept the 2023-2024 Budget as presented with the changes discussed by the Board.
Roll Call Vote: **(4) AYES** – Frankfort, Goodlein, Langenburg, Long
 (0) NAYS **Motion CARRIED.**
- b. **Hotspot Lending Program/Borrower Agreement – Address vs. Household.** The funding for hotspots service was approved for another year. Service started in February. Motion and seconded by Langenburg and Frankfort to amend the Hotspot Lending Program/Borrower Agreement page R-2 Rule 2, clarifying *Address vs. Household*. **Motion CARRIED.**
- c. **New Certificate of Deposits** – Long obtained three (3) additional CDs, each paying 4.25% interest for 11 months.
- d. **Garden** – Debi Lakatos will be Garden Manager and has volunteers lined up. The Librarian has some ideas incorporating the garden with a preschool project.
- e. **Resolution to Indemnify And Hold Harmless From Civil Liability Claims And Judgments Board Members/Officers/ Employees, And Volunteers When Acting In Good Faith And On Behalf Of The Luther Area Public Library.** Discussion. Motion and seconded by Long and Frankfort to adopt the above Resolution. **Motion CARRIED.** The original signed Resolution will be kept in the safe deposit box. Copies to be distributed to all board members, Director Shank, and attached to tonight's minutes.



Roll Call Vote: (4) **AYES** – Frankfort, Goodlein, Langenburg, Long
(0) **NAYS** **Motion CARRIED.**

Roll Call Vote: (4) **AYES** – Frankfort, Goodlein, Langenburg, Long
(0) **NAYS** **Motion CARRIED.**

Roll Call Vote: (4) AYES – Frankfort, Goodlein, Langenburg, Long
(0) NAYS **Motion CARRIED.**

- Reduce Expenditures, Line 15 Plat Books by \$300.00 for a new balance of \$300.00
- Increase Expenditures, Line 12 Office Exp. by \$300.00 for a new balance of \$4,800.00

NEXT MEETING DATE

ADJOURNMENT

Karin Goodlein, Secretary

Luther Area Public Library

3/1/23 thru 3/31/23

Checking balance 3/1/23

\$140,161.10

income

3/2 cp/fx/fn - 38.20
bk sale - 1.50
fundrg - 13.00
Y bags - 7.00
B bags - 182.50
don. - 5.65
Misc - 3.75

251.60

3/14 cp/fn - 69.25
bk sale - 23.50
laminate - 6.00
fundraising - 27.00
B-bags - 225.00
don - 6.00

356.75

3/31 LOSB-interest

5.86

614.21

+ 614.21

\$140,775.31

expense

#5629 3/3 A. Shank

452.51

35hr(490 - 30.38 - 7.11)

29 3/3 Theresa Laughlin

562.34

46.5hr(534.75 - 33.15 - 7.75)

3.5hr(35.35 - 2.19 - .51)

64mi(35.84)

30 3/3 R. Williams

60.00

4x shovels

31 3/6 D. Long (payback to

400.00

personal acct from

wrong acct deposit

32 3/10 D. Long

73.88

Mar. meet. (80 - 4.96 - 1.16)

33 3/17 A. Shank

543.01

42hr(588 - 36.46 - 8.53)

2091.74

		2091.74	
#5634	3/17 T. Laughlin	605.53	
	51.5 hr (542.25 - 36.72 - 8.59)		
	mileage (21.28)		
	4 hr (40.40 - 2.50 - .59)		
35	3/17 R. Williams (1x shovel)	15.00	
✓36	3/17 Bernie's Lock Shop	90.80	
	(rekey and keys)		
37	3/17 M. Leusby	55.96	
	6 hr (60.60 - 3.76 - .88)		
✓38	3/22 Consumer's	160.49	
39	3/28 A T T	209.49	
✓40	3/28 CLS (rugs)	65.39	
41	3/31 A. Shank	543.01	
	42 hr (588 - 36.46 - 8.53)		
42	3/31 T. Laughlin	504.60	
	44 hr (506 - 31.37 - 7.34)		
	4 hr (40.40 - 2.50 - .59)		
43	3/31 R. Williams (2x shovel)	30.00	
44	3/31 M. Leusby	195.87	
	21 hr (212.10 - 13.15 - 3.08)		
✓45	3/29 Xerox (3 mo./copier)	410.04	
✓46	3/29 Coast to Coast (1 toner)	149.99	
✓47	3/29 Book Farm LLC	862.20	
		5990.11	
			- 5990.11

Debits

✓3/2	Amazon (prg-crafts)	16.98
✓3/3	DG (bldg supplies)	8.70
✓3/6	DG (prg-crafts)	13.95
✓3/6	Office Max (office/envelopes/folders)	63.48
✓3/7	DG (bldg supplies-batteries)	8.85
✓3/7	Amazon (prg-crafts)	23.28
	food	135.24

	carry over	135.24	
✓3/7	Crystal Flash	634.42	
✓3/13	DG (prg- candy/cookies)	12.85	
✓3/14	Walmart (bldg supplies/cleaners)	32.10	
✓3/29	DG (bldg supplies/cleaners)	19.50	
		<u>834.11</u>	-834.11

CKg. balance 3/31/23 \$133,951.09 *

CD balance 84,737.19 *

3/31/23 total assets \$218,688.28 *

Donna Long, treasurer

LIBRARIAN'S REPORT - 2022-2023													
	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Adult Attendance	242	243	307	518	323	262	325	239	228	206	210	240	3343
Children Attendance	143	104	188	445	232	147	195	153	181	160	165	175	2288
Total Attendance	385	347	495	963	555	409	520	392	409	366	375	415	5631
Story Hour Attendance - Kids	11	3	0	32	13	0	16	0	0	0	13	34	122
Story Hour Attendance - Adults	6	3	0	13	7	0	11	0	0	0	7	13	60
Movie Program - Kids	6	7	4	0	0	18	20	18	3	15	21	14	126
Movie Program - Adults	2	2	2	0	0	5	18	6	1	7	13	5	61
Craft Club	0	0	5	0	0	0	0	0	0	0	0	0	5
Summer Reading Program - Kids	0	0	0	103	41	0	0	0	0	0	0	0	144
Summer Reading Program - Adults	0	0	0	35	14	0	0	0	0	0	0	0	49
Summer Reading Program--Extra People	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Program - Kids	0	0	9	0	0	0	22	0	29	0	10	6	76
Special Program - Adults	0	0	5	0	0	0	16	0	29	0	4	12	66
Special Program - All ages	9	0	0	0	0	0	0	0	0	0	0	0	9
Take It & Make It - All ages	12	0	0	0	0	0	0	0	0	0	11	17	51
Gamers Club	41	0	0	0	0	0	0	0	0	0	0	0	41
Passive Library Programs - Kids	0	0	0	0	0	0	0	0	7	63	0	0	70
Passive Library Programs - Adults	0	0	0	0	0	0	0	0	0	0	0	0	0
Passive Library Programs - All Ages	16	0	0	0	0	0	0	0	0	0	4	8	28
Free Bag of Books	0	0	0	0	0	0	0	0	0	13	2	5	20
Adult Books Loaned	156	131	137	129	201	119	157	110	114	123	118	139	1634
Children Books Loaned	101	97	107	283	115	108	149	128	113	43	87	62	1393
Music CDs, DVD's and Video's Loaned	311	198	365	155	204	191	192	168	405	297	252	238	2976
E-Book Used	32	40	42	49	45	49	58	37	57	57	54	58	578
Computer Use	26	33	61	61	100	99	77	79	93	60	44	53	786
Laptop/wifi Use	27	28	41	24	28	32	27	13	12	2	4	5	243
New Registers	4	6	0	9	4	11	7	8	2	2	6	2	61
Books/DVD/Tapes Etc. Added	110	60	122	90	50	93	106	159	128	56	118	201	1293
Mel-cat Borrowed (Received for patrons)	97	102	104	81	83	100	117	97	101	95	62	108	1147
Mel-cat Loaned (Out to other libraries)	52	26	52	28	32	48	44	23	29	34	27	33	428
Website visits	86	36	133	59	88	56	64	144	145	102	55	146	1114

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Monday	104	133	61	168	67	50	109	111	134
Tuesday	65	70	46	41	73	44	0	0	0
Wednesday	208	147	78	68	98	98	93	105	128
Thursday	56	38	55	69	42	59	0	0	0
Friday	289	83	120	77	40	68	76	77	84
Saturday	241	84	49	97	72	90	88	82	69
	963	555	409	520	392	409	366	375	415

September was Labor Day and Bank Robbery (Thurs.)

November was Bake Sale (Sat.), Thanksgiving (Th. & F),
and Power Outage (Wed. morn)

December was Snow Day (Thurs., Fri. and Sat.)

Christmas Closed (Mon.)

January was New Years Day (Mon.)

February was Power Outage (Wed. afternoon)

March was Girl Scouts, CPR and Knitting Class (Mon.)

Alupanel 6mm - Digital Print Arlon 4600 - Laminated - 25.5" x 61.5" - "Luther Area Public Library" - \$278.10 plus tax
Labor - Taking old sign apart and re-using boarder pieces for new sign - Attach Sign to Building - \$65/hr/man - Est. 2 men/1hr. - \$130
Drive Time - 2 hrs. @ \$65/hr/man - Est. 2 men - \$130
Survey Drive - \$65
Total - \$603.10



Does Not Include Permit Costs (If Applicable) - **Does Not** Include Cost of Any Electrical Outside of Sign (If Applicable)
If vehicle is **not** relatively clean there will be a \$50/hr. charge to clean. (If Applicable)
Half Down Required to Begin Production and Remaining Balance upon Completion.

Customer: Amy

Company: Luther Area Public Library

Phone: 231-797-8006

Email: lutherlibrary@att.net

NORTH WOODS
Sign Shop
northwoodssignshop@gmail.com
www.northwoodssignshop.com
(231) 843-3956

Job No.: 35

Date: 3/29/2023

Comments:

Pricing A: *Dropped off/picked up*

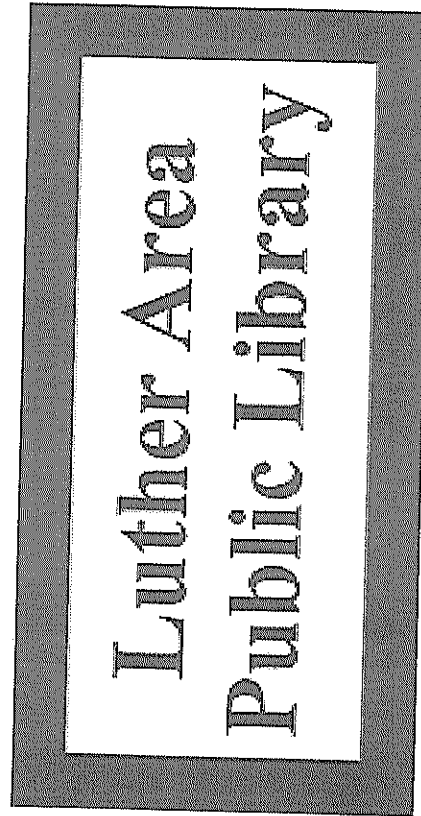
Alupanel 3mm - Digital Print Arlon 4600 - Laminated - 30" x 60" - \$286.46
 Labor - Taking old sign apart and re-using boarder pieces for new sign - \$50/hr/man - Est. 1 man/1.5 hrs. - \$75

Sub Total - \$361.46
 Tax - \$17.19 ✓
 Total - \$378.65

Pricing B: *Sign down - redo - put back up*

Alupanel 3mm - Digital Print Arlon 4600 - Laminated - 30" x 60" - \$286.46 plus tax
 Labor - Taking old sign apart and re-using boarder pieces for new sign - Attach Sign to Building - \$65/hr/man - Est. 2 men/1hr. - \$130

Drive Time - 2 hrs. @ \$65/hr/man - Est. 2 men - \$130
 Sub Total - \$546.46
 Tax - \$17.19 ✓
 Total - \$563.65



30 in

80 in

Does Not Include Permit Costs (If Applicable) - Does Not Include Cost of Any Electrical Outside of Sign (If Applicable)
 If vehicle is **not** relatively clean there will be a \$50/hr. charge to clean. (If Applicable)
Half Down Required to Begin Production and Remaining Balance upon Completion.

Balance	Dennis
Company	Luther Area Public Library
Phone	734-578-2754
Email	karczynskid@yahoo.com

NORTHWOODS
sign shop
 northwoodsignshop@gmail.com
 www.northwoodsignshop.com
 (231) 843-3956

Page	35
Date	2/9/2023



Titan Tradesmen Services LLC
231.577.0416
15597 220th Ave
Leroy, MI 49655
United States

Prepared For
Amy Shank
Luther Public Library
115 State St
Luther MI 49656

Proposal Date
04/12/2023

Proposal Number
00204

Reference
LED Fixture Upgrade

Scope of Work

Titan Tradesmen Services LLC is pleased to provide the following:

- Remove 11-flouresent fixtures and replace with LED wrap fixtures

Exclusions/Clarifications

Exclusions include anything not listed in the above referenced scope of work

Pricing

Description	Rate	Qty	Line Total
LED Fixture Upgrade	\$2,412.00	1	\$2,412.00
Subtotal			2,412.00
Tax			0.00
Proposal Total (USD)			\$2,412.00

This proposal is hereby accepted, and Titan Tradesmen Services LLC is authorized to proceed with the work.

Signature _____ Date _____

Terms

Proposal is valid for 14 days following proposal date referenced above. A 20% deposit is required before start of work.



Titan Tradesmen Services LLC
231.577.0416
15597 220th Ave
Leroy, MI 49655
United States

Prepared For
Amy Shank
Luther Public Library
115 State St
Luther MI 49656

Proposal Date
04/12/2023

Proposal Number
00203

Reference
LED Conversion

Scope of Work

Titan Tradesmen Services LLC is pleased to provide the following:

- Bypass and remove ballast in 11 Fluorescent fixtures. Install new LED lamps

Exclusions/Clarifications

Exclusions include anything not listed in the above referenced scope of work

Pricing

Description	Rate	Qty	Line Total
LED Conversion	\$980.00	1	\$980.00
Subtotal			980.00
Tax			0.00
Proposal Total (USD)			\$980.00

This proposal is hereby accepted, and Titan Tradesmen Services LLC is authorized to proceed with the work.

Signature _____ Date _____

Terms

Proposal is valid for 14 days following proposal date referenced above. A 20% deposit is required before start of work.

Luther Area Public Library Key Policy and Procedure

Introduction

Keys are distributed to library staff members and library organizations members as listed below. Those individuals who have keys to the library facilities will be held responsible for the security of the building.

Key Distribution

1. Library Staff
2. Library Board of Trustees
3. Janitorial Service

Procedure

A list of key holders will be kept in the Director's office.

One key is available to be issued on a temporary basis for library related activities upon approval of the Library Director.

Upon termination of employment or position with the library, any member having been issued a key, will return that key at the time of separation. It will be noted on the list of key holders that the key has been returned.

Adopted by the Luther Area Public Library board on: November 17, 2011

Amended

April 13, 2023

Key Policy and Procedure

Page J-1

	A	B	C
1		Luther Area Public Library	
2		2023-2024 Budget	
3		General Fund	Original
4		Receipts	2022-2023
5	1	Library Millage	\$ 51,500.00
6	2	Local Government Support	
7	3	Penal Fines	\$ 17,000.00
8	4	State Aid	\$ 2,500.00
9	5	Plat Book Sales	\$ 400.00
10	6	Shoreline Yellow Bags	\$ 3,000.00
11	7	IRWS Blue Bags	\$ 10,000.00
12	8	Copies, Fines, Faxes & Sales	\$ 1,500.00
13	9	Donations	\$ 5,000.00
14	10	Interest/Checking & CD	\$ 200.00
15	11	Miscellaneous Fundraising	\$ 1,000.00
16	12	Grants/Endowment	\$ 3,000.00
17	13	Checking/Fund Balance	
18		Total Receipts	\$ 95,100.00
19			
20		Expenditures	
21	1	IRS Employer (Escrow)	
22	2	IRS Paid	\$ 7,000.00
23	3	Wages	\$ 34,000.00
24	4	UIA/Workers Comp.	\$ 200.00
25	5	Books & Movies	\$ 5,400.00
26	6	Supplies Exp.	\$ 1,000.00
27	7	Auditor	
28	8	Utilities	\$ 6,000.00
29	9	Building Insurance/D&O Liability	\$ 2,500.00
30	10	Education/Travel	\$ 200.00
31	11	Equipment/Software/Biblionix	\$ 3,000.00
32	12	Office Exp.	\$ 5,000.00
33	13	IRWS Blue Bags	\$ 10,000.00
34	14	Shoreline Yellow Bags	\$ 3,000.00
35	15	Plat Books	\$ 600.00
36	16	Building Maintenance	\$ 5,000.00
37	17	Internet/Phone/E-Rates	\$ 4,000.00
38	18	Mid Michigan Library League/Dues	\$ 2,500.00
39	19	Grant Expenditures	\$ 3,000.00
40	20	Programming/Misc	\$ 2,700.00
41		Total Expenditures	\$ 95,100.00
42			

K		L	M	N	O	P	Q	R	S	T
1	Luther Area Public Library									
2	2022-2023 Proposed Budget									
3	General Fund									
4	Receipts	Original	Amended	October	November	December	January	February	March	Actual
5	Library Millage	\$ 54,000.00	\$ 54,000.00							\$ 51,496.47
6	Local Government Support	\$ 2,500.00	\$ 2,500.00							\$ -
7	Penal Fines	\$ 18,000.00	\$ 18,000.00							\$ 16,325.20
8	State Aid	\$ 2,500.00	\$ 2,500.00							\$ 3,886.07
9	Plat Book Sales	\$ 400.00	\$ 400.00	\$ 30.00	\$ 30.00		\$ 30.00			\$ 480.00
10	Shoreline Yellow Bags	\$ 3,000.00	\$ 3,000.00	\$ 196.00	\$ 84.00	\$ 154.00	\$ 44.00	\$ 140.00	\$ 7.00	\$ 1,340.00
11	IRWS Blue Bags	\$ 10,000.00	\$ 10,000.00	\$ 510.00	\$ 485.00	\$ 2,839.50	\$ 330.00	\$ 297.50	\$ 407.50	\$ 8,097.00
12	Copies, Fines, Faxes & Sales	\$ 1,500.00	\$ 1,500.00	\$ 88.00	\$ 100.41	\$ 83.75	\$ 116.70	\$ 193.25	\$ 138.45	\$ 1,899.06
13	Donations	\$ 2,000.00	\$ 4,675.00	\$ 63.50	\$ 617.49	\$ 1,570.50	\$ 3,232.00	\$ 433.25	\$ (388.35)	\$ 11,412.55
14	Interest/Checking & CD	\$ 200.00	\$ 200.00	\$ 8.02	\$ 7.54	\$ 7.66	\$ 7.61	\$ 6.05	\$ 5.86	\$ 90.35
15	Miscellaneous Fundraising	\$ 750.00	\$ 750.00	\$ 58.00	\$ 44.00	\$ 17.00	\$ 32.00	\$ 50.00	\$ 43.75	\$ 459.75
16	Grants/Endowment	\$ 3,000.00	\$ 6,270.49							\$ 6,270.49
17	Checking/Fund Balance	\$ 7,000.00	\$ 57,000.00							\$ 20,000.00
18	Total Receipts	\$ 104,850.00	\$ 160,795.49	\$ 953.52	\$ 1,368.44	\$ 4,672.41	\$ 3,792.31	\$ 1,120.05	\$ 214.21	\$ 121,756.94
19										
20	Expenditures									
21	IRS Employer (Escrow)			\$ (218.33)	\$ (200.83)	\$ (209.64)	\$ (185.45)	\$ (183.33)	\$ (288.26)	\$ (2,766.11)
22	IRS Paid	\$ 7,000.00	\$ 7,000.00	\$ 1,519.40			\$ 1,257.13			\$ 5,361.09
23	Wages	\$ 34,000.00	\$ 37,500.00	\$ 2,854.00	\$ 2,625.00	\$ 2,740.00	\$ 2,426.05	\$ 2,396.65	\$ 3,767.85	\$ 36,158.80
24	UIA/Workers Comp.	\$ 400.00	\$ 400.00	\$ 5.02		\$ 19.00	\$ 1.00			\$ 167.03
25	Books & Movies	\$ 6,000.00	\$ 6,000.00		\$ 126.99	\$ 158.69	\$ 859.78		\$ 862.20	\$ 4,353.62
26	Supplies Exp.	\$ 1,000.00	\$ 500.00	\$ 21.01	\$ 14.45	\$ 38.76	\$ 95.81	\$ 25.72	\$ 69.15	\$ 446.52
27	Auditor	\$ 6,000.00	\$ 4,000.00							\$ 4,000.00
28	Utilities	\$ 5,000.00	\$ 8,000.00	\$ 182.68	\$ 852.43	\$ 180.43	\$ 1,530.90	\$ 198.50	\$ 794.91	\$ 5,381.29
29	Building Insurance	\$ 1,500.00	\$ 1,500.00				\$ 1,267.00			\$ 1,267.00
30	Education/Travel	\$ 1,000.00	\$ 1,000.00					\$ 31.47	\$ 57.12	\$ 170.35
31	Equipment/Software/Biblionix	\$ 6,000.00	\$ 3,000.00				\$ 2,119.11			\$ 2,798.49
32	Office Exp.	\$ 4,500.00	\$ 4,800.00	\$ 104.86	\$ 558.41	\$ 192.76	\$ 207.80	\$ 108.60	\$ 623.51	\$ 4,678.79
33	IRWS Blue Bags	\$ 10,000.00	\$ 10,000.00	\$ 460.00	\$ 460.00			\$ 460.00		\$ 4,600.00
34	Shoreline Yellow Bags	\$ 3,000.00	\$ 3,000.00	\$ 70.69	\$ 831.25					\$ 1,733.19
35	Plat Books	\$ 600.00	\$ 300.00							\$ 283.00
36	Building Maintenance	\$ 6,000.00	\$ 3,000.00	\$ 151.57	\$ 81.71	\$ 96.04	\$ 126.22	\$ 203.75	\$ 261.19	\$ 2,370.09
37	Internet/Phone/E-Rates	\$ 5,000.00	\$ 5,000.00	\$ 207.36	\$ 420.15	\$ 1,341.75	\$ 209.18	\$ 209.49	\$ 209.49	\$ 4,088.44
38	Mid Michigan Library League/Dues	\$ 2,500.00	\$ 2,500.00							\$ 2,143.09
39	Grant Expenditures	\$ 3,000.00	\$ 6,270.49	\$ 80.25	\$ 19.45		\$ 284.70	\$ 139.77		\$ 3,996.53
40	Programming/Misc	\$ 2,000.00	\$ 56,675.00	\$ 99.59	\$ 357.37	\$ 99.27	\$ 117.59	\$ 30,232.94	\$ 67.06	\$ 53,616.63
41	Total Expenditures	\$ 104,500.00	\$ 150,445.49	\$ 5,538.10	\$ 6,146.38	\$ 4,657.06	\$ 10,316.82	\$ 33,823.56	\$ 6,424.22	\$ 134,847.84
42										
43	Beginning Checking Balance			\$ 188,736.29	\$ 184,151.71	\$ 179,373.77	\$ 179,389.12	\$ 172,864.61	\$ 140,161.10	
44	Ending Checking Balance			\$ 184,151.71	\$ 179,373.77	\$ 179,389.12	\$ 172,864.61	\$ 140,161.10	\$ 133,951.09	
45	Transfer In/Out CD									
46	CD Balance									
47	Total Ending Balance			\$ 54,737.19	\$ 54,737.19	\$ 54,737.19	\$ 54,737.19	\$ 54,737.19	\$ 84,737.19	
48				\$ 238,888.90	\$ 234,110.96	\$ 234,126.31	\$ 227,601.80	\$ 194,898.29	\$ 218,688.28	