

**LUTHER AREA PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Thursday, January 12, 2023
115 State Street
Luther, MI 49656**

CALL TO ORDER

President Langenburg called the meeting to order at 4:30 p.m.

Present:	President:	L. Langenburg
	Treasurer:	D. Long
	Secretary:	K. Goodlein
	Trustee:	K. Frankfort
	Director:	A. Shank

Absent:	Vice-President:	J. Trimmerger
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VISITOR COMMENTS

No visitors.

APPROVING AGENDA

Long added *Biblionix and Mid-Michigan Library League Bills* under **New Business**.
Langenburg approved the agenda.

APPROVAL OF MINUTES

Motion and seconded made by Langenburg and Frankfort to approve the regular meeting minutes of December 8, 2022. **Motion CARRIED.**

TREASURER'S REPORT

Motion and seconded made by Goodlein and Langenburg to approve the Treasurer's Report as presented. **Motion CARRIED.**

LIBRARIAN'S REPORT

Director Shank confirmed her written report and added the following:

- They continue taking inventory.
- She is almost finished with the State Aid Report. It is due February 1.

- She wrote the monthly Community Newsletter.
- It was suggested to her that the library could post information about library services in the Little Free Libraries.

Motion and seconded by Langenburg and Frankfort to approve the Librarian's Report. **Motion CARRIED.**

OLD BUSINESS

BUILDING MAINTENANCE

- a. **Sign above front entrance needs repair** – Langenburg looked at it. The frame is still good, but the center needs to be repainted. Gail Ganger originally painted it. We will take it down in warmer weather and either fix it or replace it.
- b. **Doors and doorknobs** – Long hasn't heard from the contractor.
- c. **Flagpole** – No news on a replacement yet.
- d. **Light fixtures** – The lights will be replaced in the Spring.
- e. **Directors and Officers Liability Insurance** – Discussed the proposal from Cole Insurance Agency. The Board will generate a list of questions for Director Shank to forward on to the insurance agent. Topic will be placed on next month's agenda.
- f. **School closing early and events closed** – If the school closes early, then the library will also close early.

NEW BUSINESS

- a. **Hotspot funding** – We are still waiting to hear about federal funding.
- b. **Hire new person** – There is a need for a third person in the library for redundancy. When the Librarian or Director is off on sick leave or personal time, that leaves only one person to perform all the duties and responsibilities. An ad will be placed in the *Cadillac News* and the *Lake County Star*, as well as posted on the Library's Facebook page and website. Application cut-off date is February 3.
- c. **Yellow bags (Republic Service)** – Republic raised the cost of their bags as of January 1. Our price to the public will stay the same until our existing supply is exhausted.
- d. **New wage/sick time Acts** – Director Shank wanted us to be aware of the new Acts. However, litigation is pending in the Court of Appeals. She will advise us when the Court makes its decision.

- [illegible]

TRUSTEE COMMENTS

Long said the display tables for the paperback book sale currently underway take up a lot of space. She wondered about additional ideas to distribute the paperback books to their new owners. One suggestion was giving them away and taking a donation.

BUDGET AMENDMENTS

None.

NEXT MEETING DATE

February 9, 2023, at 4:30 p.m.

ADJOURNMENT

President Langenburg adjourned the meeting at 5:24 p.m.

Karin Goodlein, Secretary