

**LUTHER AREA PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING  
Thursday, December 8, 2022  
115 State Street  
Luther, MI 49656**

**CALL TO ORDER**

President Langenburg called the meeting to order at 4:35 p.m.

<b>Present:</b>	<b>President:</b>	L. Langenburg
	<b>Treasurer:</b>	D. Long
	<b>Secretary:</b>	K. Goodlein
	<b>Trustee:</b>	K. Frankfort
	<b>Director:</b>	A. Shank
<b>Absent:</b>	<b>Vice-President:</b>	J. Trimberger

**VISITOR COMMENTS**

No visitors.

**APPROVING AGENDA**

Long added *CPR Class* under **New Business**. Motion and seconded made by Langenburg and Frankfort to approve the agenda. **Motion CARRIED.**

**APPROVAL OF MINUTES**

Motion and seconded made by Langenburg and Frankfort to approve the regular meeting minutes of November 10, 2022. **Motion CARRIED.**

**TREASURER'S REPORT**

Motion and seconded made by Langenburg and Goodlein to approve the Treasurer's Report as presented. **Motion CARRIED.**

**LIBRARIAN'S REPORT**

Director Shank confirmed her written report and added the following:

- They continue taking inventory.
- Shane Hillman has been volunteering at the library.

- The Fall Bake Sale raised \$332.00, which will be used for the upcoming Luther Library Family Fun Day. The Luther Library Family Fun Day will be on December 17<sup>th</sup>. Activities include cookie decorating, crafts, snacks, drinks, and music. Santa will also be making a visit.
- Lake County Sheriff Rich Martin presented the library with a \$500 donation from its LCSO charitable campaign.
- The Luther Grocery Store paid the full amount of their outstanding balance (\$2594.50) for Blue Bags.
- The replacement of lights in the workroom and Director Shank's office was discussed and will be put on hold until Spring.

Motion and seconded by Langenburg and Frankfort to approve the Librarian's Report. **Motion CARRIED.**

## OLD BUSINESS

## **BUILDING MAINTENANCE**

- a. **Sign above front entrance needs repair** – Langenburg will look at it.
- b. **Doors and doorknobs** – Long is still working on it.
- c. **Flagpole** – Bill Cortwright met Bob Long and gave him some flags. He also discussed sourcing for the flagpole.

## NEW BUSINESS

- a. **MERIT bill for internet service** - Motion and seconded made by Langenburg and Frankfort to pay the MERIT bill for \$1,134.00.

**Roll Call Vote:** (4) **AYES** – Frankfort, Goodlein, Langenburg, Long  
(0) **NAYS** **Motion CARRIED.**

- b. **Library hours** – Discussion. As of January 1, 2023, the library will go back to Winter hours and be closed on Tuesdays and Thursdays. Notices will be posted on the library doors, in the community newsletter, and on the library's Facebook page.
- c. **Hotspot funding** – The federal funding for the 6 hotspots ended on November 30. Since all 6 hotspots had already been loaned out for December before we were notified, the library paid the December fee out of our budget. Consequently, the Hotspot Lending Program is placed on hold because we are not getting federal funding to continue the hotspot loans. Notices will be posted on the library doors, in the community newsletter, and on the library's Facebook page. As soon as we find out about additional funding, we will re-visit loaning out hotspots.

- d. **Hotspot policy change** – Motion and seconded made by Langenburg and Goodlein to limit the hotspot checkout to one per household. **Motion CARRIED.**
- e. **CPR CLASS** – Long talked to Jennie Edstrom from the Osceola County EMS about holding a training session for adults to learn the basics of first aid and CPR. Discussed. Approved to have the librarian coordinate a date and time with Jennie Edstrom.

**TRUSTEE COMMENTS**

None.

**BUDGET AMENDMENTS**

None.

**NEXT MEETING DATE**

January 12, 2023, at 4:30 p.m.

**ADJOURNMENT**

President Langenburg adjourned the meeting at 5:20 p.m.

Karin Goodlein, Secretary