

**LUTHER AREA PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Thursday, September 8, 2022
115 State Street
Luther, MI 49656**

CALL TO ORDER

President Langenburg called the meeting to order at 4:30 p.m.

Present:

President:	L. Langenburg
Vice-President:	J. Trimberger
Treasurer:	D. Long
Secretary:	K. Goodlein
Trustee:	K. Frankfort *Arrived a few minutes after meeting started
Director:	A. Shank

VISITOR COMMENTS

No visitors.

BOARD COMMENTS

Trimberger had a garage sale. One customer's children had attended the Summer Reading Program and raved about it. The customer's family loves the library.

APPROVAL OF MINUTES

Motion and seconded made by Trimberger and Frankfort to approve the regular meeting minutes of August 11, 2022. **Motion CARRIED.**

TREASURER'S REPORT

Motion and seconded made by Langenburg and Trimberger to approve the Treasurer's Report as presented. **Motion CARRIED.**

LIBRARIAN'S REPORT

Director Shank confirmed her written report and added the following:

- They finished the Summer Reading Program. They had a big outdoor party planned but rain moved it inside. There was lots of food, people, and fun.

- They continue taking inventory.
- She is in the process of meeting with all the townships in our library district to see how the library can better serve them. She has been getting some good information.
- The Reader Board Sign is up. The installer noticed while he was hanging the sign that one inside board had warped. He ordered a new board and will replace it.

Motion and seconded by Trimmerger and Langenburg to approve the Librarian's Report. **Motion CARRIED.**

OLD BUSINESS

- a. **Light Fixtures** – The work will be done by September 30th.
- b. **Reader Board Sign** – The sign is up.
- c. **Doors Replaced** – The contractor called Long yesterday. He will still be able to adjust the locks, so the doors close properly.
- d. **Garden** – It is quite overgrown. We need a management plan.
- e. **Directors & Officers Liability Insurance** – Discussion. Topic to be placed on next month's agenda.
- f. **Employee Resignation** – Discussion. A staff member applied for the job. Director Shank will set up the interview.

NEW BUSINESS

- a. **Baird, Cotter & Bishop's (Auditor) Report** - Distributed. The audit has been electronically sent to the state.
- b. **Approval to Pay Baird, Cotter & Bishop's Bill** - Motion and seconded made by Langenburg and Goodlein to accept the auditor's bill for \$4000.00.

Roll Call Vote: (5) **AYES** – Frankfort, Goodlein, Langenburg, Long, Trimmerger

(0) NAYS

Motion CARRIED.

- c. **Approval to Pay Krazy Kat Signs' bill** – Motion and seconded made by Langenburg and Frankfort to pay the bill of \$1918.96.

Roll Call Vote: (5) AYES – Frankfort, Goodlein, Langenburg, Long, Trimberger

(0) NAYS

Motion CARRIED.

- d. **Possible Change of Board Meeting Date** – Discussion. The date will be kept the same for now.
- e. **Tuesday and Thursday Hours** – Continue with them. We will discuss them at the October meeting.

TRUSTEE COMMENTS

Long read in the Community Newsletter that the library's 6 new Verizon hotspots are enjoying lots of use and asked if we could get some more. Discussion on costs and funding options.

Frankfort suggested developing a 4-question survey for the recipients (i.e.: how they are using them/what they like about them/etc.). The feedback might be helpful in developing programs for patrons.

Long also asked about patrons taking home the computers/Chromebooks. Director Shank will affix a barcode so they can be checked out.

BUDGET AMENDMENTS

Motion and seconded made by Langenburg and Goodlein regarding the purchase of an additional Certificate of Deposit (CD) to:

- Increase the Receipts, line 13 Checking/Fund Balance: adding \$20,000.00 for a new balance of \$27,000.00
- Increase the Expenditures, line 20 Programming/Misc.: adding \$20,000.00 for a new balance of \$22,000.00

Roll Call Vote: (5) **AYES** – Frankfort, Goodlein, Langenburg, Long, Trimmerger
(0) **NAYS** **Motion CARRIED.**

NEXT MEETING DATE

October 13, 2022, at 4:30 p.m.

ADJOURNMENT

President Langenburg adjourned the meeting at 5:25 p.m.

Respectfully submitted,
Karin Goodlein, Secretary