

Luther Area Public Library
Board Meeting
August 14, 2025

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Meeting called to order by Chairperson K. Goodlein at 4:28 p.m.

Members present: Board members K. Goodlein, K. Pendley, K. Frankfort, S. Clark, A. Baker and Director T. Laughlin.

Members Absent: Board member D. Long

No Visitors

Agenda was approved (Clark/Frankfort 5-0)

Secretary's minutes from 07.10.2025 were approved as submitted (Goodlein/Clark 5-0).

Treasurer's report was presented by K. Pendley – Reconciliation from July meeting discrepancy could not be found after reviewing all of the past 12 month bank statements and therefore, the amount was adjusted to close out the review. Financial Report was approved as presented (Goodlein/Frankfort 5-0).

Librarian's report: Presented by Director T. Laughlin

- The July Book Sale collected \$1081.52 and the Silent Auction & Oysters collected \$1065.
- E-Rate lawsuit was upheld by SCOTUS and will continue to be paid for by state funds
- Patron signed up for library card with a driver's license and then checked out two movies and two other items/books. The materials have not been returned and a letter sent to the driver's license address was returned by post office as undeliverable. Cost of materials checked out is \$60. Theresa has locked the account and will attempt to reach the patron by letter again and will report back next month if further action is needed.
- Two events were hosted in July – Dave Rozema (50 people attended) and Jerry Decaire (20 people attended). Both events were appreciated greatly by those attending and both deemed successful. Dave showed kids how to throw a curve ball and Jerry provided some drawings for those attending.

Report was accepted as presented (Goodlein/Clark 5-0)

Old Business:

- An RFP was posted for the door installation – no bids were returned. Lake County building inspector reviewed the plan for door replacement. His comments included that deadbolts were okay, lever doors are okay for employee doors, panic pushbars on the doors are needed for emergencies. Any contractor hired should have a license and insurance. A motion was approved (Goodlein/Kees 5-0) to suspend work until we have a better understanding of what is needed.
- Hot Spot usage – Director Laughlin provided the usage in 2024 and YTD 2025 for hot spot usage. It appears that keeping two in the back and timelines for checking out the hotspots is allowing additional usage for different patrons. Laughlin checked with Ludington Library and learned that they had six hot spots back during Covid and now have reduced their number to two. Laughlin's recommendation is to keep two hotspots active and 1 in the back – and evaluate the program in 90 days. Two are currently deactivated. A motion was approved (Goodlein/Frankfort 5-0) to have Laughlin sell two of the six hotspots we have today.

New Business

- N/A

Trustee Comments

- State Librarian Excellence Award nominations are currently online if board members wish to contribute a letter of recommendation for LAPL's librarian. Website information was provided to all board members.

Meeting was adjourned at 5:05 p.m.

Next meeting will be on September 11, 2025 at 4:30 p.m.

Respectfully submitted,

Ann Baker