

**LUTHER AREA PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING  
Thursday, February 8, 2024  
115 State Street Luther, MI 49656**

**CALL TO ORDER**

President Langenburg called the meeting to order at 4:30 p.m.

<b>Present:</b>	<b>President:</b>	L. Langenburg
	<b>Vice-President:</b>	J. Trimberger
	<b>Treasurer:</b>	D. Long
	<b>Secretary:</b>	K. Goodlein
	<b>Trustee:</b>	K. Frankfort
	<b>Director:</b>	A. Shank

**VISITOR COMMENTS**

John Trimberger said that Michigan Secretary of State Jocelyn Benson just created two voluntary grant programs that could help bring school-based driver's education programs back to more public school districts. The programs would improve access to driver's education and benefit students in underserved geographic areas such as ours. He urged both the Library and individual trustees to support the grant programs. Theresa Laughlin addressed the Board on the Luther Days Carnival, the Summer Reading Program, and Garden Care.

**APPROVING AGENDA**

Trimberger added *Mini-Math Workshop* under **New Business**. Long added *Thank You Notes* under **Trustee Comments**. Motion and seconded made by Langenburg and Goodlein to approve the agenda. **Motion CARRIED.**

**APPROVAL OF MINUTES**

Motion and seconded made by Frankfort and Trimberger to approve the regular meeting minutes of January 11, 2024. **Motion CARRIED.**

**TREASURER'S REPORT**

Motion and seconded made by Goodlein and Trimberger to approve the January 2024 Treasurer's Report as presented. **Motion CARRIED.**



**Theresa Laughlin's Back Pay** – Discussion. Laughlin obtained a Level 4 Public Librarian Certification on September 15, 2023. Motion and seconded made by Frankfort and Langenburg to have her new hourly rate be retroactive to that date.

**Roll Call Vote:** (5) **AYES** – Frankfort, Goodlein, Langenburg, Long, Trimberger  
(0) **NAYS** **Motion CARRIED.**

**New Staff Member** – Shane Hillman wants to change from casual clerk to part-time clerk. According to the Personnel Policy, the job opening needs to be posted in the library staff area. She can then apply for the position.

**Director's Evaluation** – Distributed. Return it to Langenburg at the March meeting.

**Mini-Math Workshop** – Trimberger is considering creating a small workshop for preschoolers (ages 3-5 years old) and their parents but would like to see if there is sufficient interest before developing it. Discussed posting information about it in the Community Newsletter and on the Library's Facebook page.

#### **TRUSTEE COMMENTS**

Long shared Thank You notes written to the library.

#### **BUDGET AMENDMENTS**

Shank wanted to make note of the mistake/correction that was made to the spreadsheet found this month in regard to the Checking/Fund Balance change to the budget regarding the new Certificates of Deposits purchased in September for the last few months. It is now corrected on the spreadsheet.

#### **NEXT MEETING DATE**

**Special Meeting:** February 13, 2024, at 3:00 p.m. to discuss E-Rates and Category 2.

**Regular Meeting:** March 14, 2024, at 4:30 p.m.

#### **ADJOURNMENT**

President Langenburg adjourned the meeting at 6:15 p.m.

Karin Goodlein, Secretary